



### **GRFU CB SAFEGUARDING MANAGER X 3**

These are voluntary posts.

GRFU has taken the opportunity to reflect on how Safeguarding is undertaken in the County and intends to move forward with the management of safeguarding based more closely on the existing Combinations. Therefore, in addition to the Senior CB Safeguarding Manager (SCBSM), three CB Safeguarding Managers (CBSMs) will be recruited to support the SCBSM and interface directly with the Club Safeguarding Officers (CSOs). The 3 CBSMs will cover 1 Area each: South of the County (Bristol & District Combination); North of the County (North Gloucestershire and Forest of Dean Combinations) and (Cheltenham & District and Stroud & District Combinations).

The CBSM'S will be coordinated by the Senior CB Safeguarding Manager. Incidents raised by a Club Safeguarding Officer (CSO) will be reported to the relevant CBSM and then onto RFU Safeguarding where necessary with the SCBSM kept in the loop.

These posts may be suitable for existing CSOs who are prepared to accept wider responsibilities. If this is the case, and in the event of a reportable safeguarding issue arising at the club where they are a CSO, it is expected that the case will be handled by another CBSM or the SCBSM thus avoiding any potential conflict of interest.

The main responsibilities of a CBSM are to:

- Work as part of a team with the other CBSM's and the SCBSM to achieve operational goals
- Ensure that all clubs within the defined area have CSO's and that they are registered on GMS
- Ensure that all individuals working with young people undertake a DBS application every three years and be responsible for delivering this
- Offer guidance to CSO's and clubs on safeguarding issues
- Be the lead person on case work in your area
- Liaise with RFU safeguarding on case work and report cases promptly to RFU safeguarding
- Engage in training programmes and as requested by the SCBSM
- Co-operate with other CBSM s sharing responsibilities as necessary
- Participate in surveys and carry out audits of your clubs as required by the SCBSM and or RFU safeguarding.
- Be available to attend RFU, CB, Club disciplinary hearings as necessary
- Liaise with local statutory agencies as required and keep contact details for the relevant area
- Work with County office on communications regarding Safeguarding including website updates and Social media output

These responsibilities may be amended from time to time as circumstances dictate.

This role description should be read in conjunction with that of the [SCBSM role description](#)

**GRFU County Office:** 3 The Courtyard, Woodlands, Bradley Stoke, Bristol, BS32 4NQ

0800 222 9567

[admin@rfu.org](mailto:admin@rfu.org)

[www.grfu.org](http://www.grfu.org)

**President:** Keith Gee    **Patron:** HRH The Princess Royal





**GLOUCESTERSHIRE  
RUGBY  
FOOTBALL  
UNION**

**GRFU offers support to new appointees; for further details or an informal chat, contact [Tony Fielding](#), Chair of GRFU Appointments.**

**Applicants should complete the [standard application form](#), accompanied by a supporting CV and a letter of application addressing the requirements listed above. Your referees should be able to support both your character and professional ability to perform this role and at least one reference should be from a recent employer.**

**GRFU County Office:** 3 The Courtyard, Woodlands, Bradley Stoke, Bristol, BS32 4NQ

0800 222 9567

[admin@rfu.org](mailto:admin@rfu.org)

[www.grfu.org](http://www.grfu.org)

**President:** Keith Gee    **Patron:** HRH The Princess Royal

